



Stockton-on-Tees
BOROUGH COUNCIL

**STOCKTON-ON-TEES
SAFEGUARDING VULNERABLE ADULTS COMMITTEE**

**Tuesday 13th August 2013
09.00 - 12.00**

Venue: Room E, Education Centre, Junction Road, Stockton

Present:

Jane Humphreys	Corporate Director (Chair)
Cllr Jim Beall	Cabinet Member (Adult services and Health), SBC
Liz Hanley	Adult Services Lead, SBC
Glyn Roberts	Service Manager, SBC
Paul Green	Strategic Lead Adult Safeguarding and Mental Capacity Act, SBC
Christine Brown	Clinical Quality and Safeguarding, Hartlepool & Stockton CCG
Jeff Evans	Stockton Probation Service
Corinne Howard	Specialist Nurse, Learning Disabilities NHS Tees
George Irving	SBC
Tracy Connelly	Real Life Options
Jill Anderson	Children's Service Manager, SBC
Kevin Richards	Emergency Duty Team, SBC
Mike Cane	Detective Inspector, Cleveland Police
Angela Forster	Four Seasons Health Care
Emma Champley	Public Health, Strategic Commissioning
Steve Rose	Catalyst
Maggie Gibson	Tristar Housing

Julie Lathan Housing Options, SBC

Janet Hayes Training Manager, SBC

Paul Noddings Tristar Housing

Pat Haslam Head of Social Work and Mental Health, SBC

Simon Willson Head of Business Support and Information, SBC (for item 11)

Apologies:

Cllr Steve Nelson Cabinet Member (Housing and Community Safety), SBC

Margaret Brett Tees, Esk & Wear Valley FT

Les Jones Fire Service

Caroline Wood Housing Options Manager, SBC

Sean McEneaney Head of Adult Services, SBC

Terry Elliott First Contact Manager, SBC

Brett Bardsley Team Manager

Joanne Dickens Safeguarding administrator

Minutes taken by: Liz Hanley

Agenda Item	Item	Action
1 & 2	<p>Introductions and Apologies:</p> <p>Jane welcomed everyone to the meeting and introductions were made. Jane explained the Tees-wide safeguarding structure and arrangements for the benefit of new members, including that Bridget Farrand has been appointed as interim Tees-Board Business Manager.</p>	
3	<p>Minutes of the last meeting/matters arising: 14th May 2013</p> <ul style="list-style-type: none"> • <u>Police and social care meeting:</u> an initial meeting has taken place with Glyn and Mike. • <u>MCA assessment process:</u> Chris is working with TEWV and an agreement in principle is in place for these assessments to be carried out for approximately £200 per case. A report will be presented to the Tees Board in September. <p>This issue will be discussed through the ADASS network as this is a national issue. Jane will liaise with Martin Barkley</p>	<p>CB</p> <p>JH</p>

	<p>(TEWV) to obtain an update. Financial arrangements for the new financial year need to be formally agreed.</p> <ul style="list-style-type: none"> • <u>Winterbourne View update:</u> Further to the report presented at the last Committee meeting, placements of Stockton clients commissioned by NHS England (specialist mental health commissioning) have been identified (9 residents of Hartlepool or Stockton and the number of Stockton residents is still to be clarified by NHS England). These clients need to be reviewed and the implications for the Clinical Commissioning Group (CCG) of the outcome of the reviews needs to be determined. An update in relation to Stockton's clients is attached to these minutes. An update report will be presented at the next Committee meeting. A Cabinet report relating to Stockton's position will be presented at October's meeting. • <u>Barchester provided hospital services resident information:</u> Chris spoke to a paper that had been circulated with the meeting papers, which provided an update on NHS commissioning and monitoring arrangements of independent hospital services provided by Barchester. An overview of safeguarding issues previously investigated was given. It was suggested that twice yearly updates are provided to the committee. • <u>Keogh review following Mid Staffordshire Enquiry:</u> Chris Brown gave an overview of the inspections of 11 other hospitals that have been carried out and the resulting recommendations are being considered by NHS commissioners. • <u>Dementia collaborative:</u> Liz gave an update on plans for the second year of the collaborative to be clarified at a workshop in September. A further update will be provided at the next meeting. 	<p>CB</p> <p>LH</p> <p>CB</p> <p>LH</p>
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4	<p>Performance Update</p> <ul style="list-style-type: none"> ▪ <u>The annual report</u> for 2012-13 will be presented to Cabinet in September. The final Annual Vulnerable Adults (AVA) return figures will be circulated with the meeting minutes. ▪ <u>The AVA statistics</u> for the first quarter of 2013-14 were circulated with the meeting papers and Glyn gave an overview of the context of the figures. <p>Tees-wide work to align performance and activity information is in progress.</p> <p>Workload pressures in Council teams and in partner agencies were briefly outlined.</p> <ul style="list-style-type: none"> ▪ <u>User questionnaire</u> for clients involved in the safeguarding process: an analysis of the information for 2012-13 and of the first quarter of 2013-14 was circulated prior to the meeting. Glyn provided an overview of the information and its context. It is anticipated that a significant number of surveys will be completed and analysed during 2013-14 now that the system is fully established. All issues raised are followed up on an individual client basis. Paul outlined the difficulties experienced in other local authority areas to commission this process. 	
5	<p>Internal Audit Report: Safeguarding</p> <p>Jane and Glyn gave an overview of this report, which had been circulated with the meeting papers. The Safeguarding Business Unit Plan has been reviewed and is in place. This will be circulated with the meeting minutes. It was agreed that this is a reassuring audit report. Issues relating to the processes in place to collect data were raised in the audit: the 'manual' database will be in place until Care Director processes have been evaluated as fully reliable. The case file audit process was outlined by Jane and Paul gave an overview of findings from recent safeguarding file audits, which are carried out twice per year. The process for 'random' selection of cases is under review as there may be value in targeting individual cases for audit purposes.</p>	

6	<p>Feedback from Self Neglect Seminar</p> <p>Paul spoke to the report that had been circulated with the meeting papers, which summarised issues discussed at a seminar he and colleagues had attended. The report of the seminar will be circulated with the meeting papers. Chris explained that a decision needs to be made in relation to including, or not, self neglect into the Tees-wide policy. This will be discussed at the Tees-wide Board in September. The Committee agreed to a local self neglect workshop being arranged to discuss this further, following the Tees decision.</p> <p>The important role of the community and voluntary sector in supporting people in this situation was raised by Steve.</p> <p>The Committee agreed that this should not be included in safeguarding processes where the client is capacitated, but a legal opinion will be obtained.</p>	CB LH
7	<p>Care Bill Update</p> <p>Liz spoke to the paper that had been circulated prior to the meeting, which outlined the proposed amendments to the Care Bill relating to:</p> <ul style="list-style-type: none">• Power of Access for Confidential Interview• Duty to report adults at risk of abuse• Neglecting or ill-treating an adult at risk of abuse <p>These amendments are being proposed by lobbying groups. Comments on the proposed amendments should be sent to Liz by 15.8.13.</p> <p>Mike supported the amendments and Pat stated that these amendments are in line with s.135 of the Mental Health Act.</p>	ALL
8	<p>Safe Place Scheme Update</p> <p>Paul gave an update on this scheme, which was summarised in the report that had been circulated with the meeting papers. The launch event, arranged for 17.10.13, 10.00-12.00noon at the ARC Stockton, is open to Committee Members. Cllr Beall will open the event: Paul Green is collating the list of attendees.</p>	
9	<p>Annual Quality Assurance (QA) Updates</p> <p>Jane provided background on previous discussions relating to how</p>	

	<p>the Council and partners can assure the Committee of Quality Assurance.</p> <p>Annual presentations are given at the Local Safeguarding Children’s Board (LSCB).</p> <p>Glyn spoke to the report that had been circulated with the meeting papers that outlined the Council’s position in relation to the government’s statement on safeguarding.</p> <p>Chris made reference to the Tees-wide QA framework.</p> <p>Jane will present at the next Committee re. the processes in place to monitor quality in the Council. Mike expressed support for external scrutiny in relation to his area of responsibility.</p> <p>The plan for annual updates will be agreed at the next meeting.</p> <p>Glyn also presented the second paper circulated with the meeting papers that outlined processes relating to care management. Chris will provide the relevant NHS information at the next meeting (relating to NHS funded clients in area, out of area and placed in area by other NHS organisations).</p>	CB
10	<p>Performance Framework</p> <p>Simon Willson (Head of Business Support and Information) attended the meeting to discuss the options relating to reviewing the performance framework, including establishing a dataset in line with that in place for the LSCB.</p> <p>A discussion took place in relation to potential links to the draft Tees-wide performance framework. An update on the Tees-wide work will be presented at the next Committee meeting. This will also be discussed at the Tees-wide Safeguarding Vulnerable Adults Board in September.</p>	CB

11	<p>Quality Surveillance Group / NHS updates</p> <ul style="list-style-type: none"> • Chris and Liz gave an overview of this NHS Local Area Team-led group that has met three times, with local authority representation at the last two meetings. Regulator representation is included in the group membership. Nursing work force issues and governance arrangements are becoming a clear area of focus. A subgroup is planned to address a specific issue in mental health provision. • The CQC consultation on new ways of working closed yesterday. • An update was outlined re. Coroner requests for more information concerning the circumstances of deaths in NHS settings (in line with Rule 43 of the Coroners Rules 1984). • Mental Capacity assessments in care homes are being reviewed at CQC inspections. • Emergency Health Care Plans: Chris outlined the plan to introduce these into the care home process. • Regional Health networks are to be reintroduced in September. 	
12	<p>LGA Safeguarding review</p> <p>An external review of safeguarding focussing on the following outcomes is planned for the week beginning 3 February 2014:</p> <ul style="list-style-type: none"> • Outcomes for and the experience of people who use services • Service delivery, effective practice and performance and resource management. <p>The review team will be on site Monday to Thursday. This will be funded partly from regional funding and partly by the Council. The guidance was circulated with the meeting papers.</p> <p>A multi-agency team has been requested from the LGA (detail to be determined) and a lead Member may also be included.</p>	
13	<p>Working together to deal with missing children and vulnerable adults</p> <p>A force lead has been identified and a launch of this policy is planned on 1.9.13. A presentation will be made at the Tees-wide</p>	

	Board in the first instance.	
14	<p>Training:</p> <ul style="list-style-type: none"> • First level training has been well evaluated • Intermediate training: procurement process is in progress • The NHS is looking at options to address their increased training requirements. • Medication training is being promoted across teams and sectors. <p>A half yearly report on training will be presented at the next meeting.</p>	J Hayes
15	<p>AOB</p> <ul style="list-style-type: none"> • There is a consultation in progress relating to the Mental Capacity Act: Pat is drafting the initial response for review. • The Community Safety Consultation Programme Survey re. antisocial behaviour will be linked into the relevant adult work streams. • Fulfilling Lives Ageing Better: Steve provided an update on Stockton's bid that has been successful to the second stage. • Mike gave an update on the recent police restructure and planned moves for teams. • Quality Standards Framework: an update will be presented at the next meeting. 	PH PG GI/LH
16	<p>Date and time of next meeting</p> <p>9.00am-12.00noon on Tuesday 12th November, Room E, Education Centre, Junction Road, Stockton</p>	
Addendum	<p>Winterbourne View client update:</p> <p>Initially 7: Stockton Clients were identified as meeting the criteria for Winterbourne planning:</p> <p>Client 1: Discharged from assessment unit into a community based residential placement that is more appropriate to meet identified needs</p> <p>Client 2 : Discharged from assessment unit into own tenancy with support from a community based service</p>	

Client 3: Property identified and secured. Currently commissioning care package to meet identified needs. House identified and secured, awaiting completion of tenancy agreements with housing provider.

Client 4: Property identified and secured. Currently commissioning care package to meet identified needs. House identified and secured, awaiting completion of tenancy agreements with housing provider.

Client 5: Property identified and secured. Currently commissioning care package to meet identified needs. House identified and secured, awaiting completion of tenancy agreements with housing provider.

Anticipated date of discharge for the above 3 clients is December 2013.

Client 6: Identified as needing a residential placement. Planning in progress.

Client 7: CCG exploring commissioning an appropriate service. Care Managers are working alongside the CCG commissioners with CCG leading.